

Invoice #: 202400539 Invoice Date 08/29/2024

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Viota & Associates CPA LLC

(787) 296-9060 | mforteza@viotacpa.com

Bill To:

OFFICE OF THE FPM, LLC1225 AVENIDA JUAN PONCE DE LEON
SAN JUAN, PR 00907

Please pay by

08/29/2024

Invoice Total

\$781.25

For professional service rendered as follows:

Accounting Services - 6.25 hours @ \$125

Date	Staff	Activity	Hours	Units
08/02/24	Malave, Adianis	Accounting Services	2.25	
Invoices in Sage and Posted Payment from June and July, Bank Reconciliation June and July				
08/21/24	Malave, Adianis	Accounting Services	1.50	
Download Services Invoices and Travel Invoices to Dropbox, Review Services Invoices and Travel Invoices, calculated withholdings, invoices in Excel				
08/22/24	Forteza, Maria	Accounting Services	1.00	
ACH Vendors - July Services 1 of 2				
08/23/24	Forteza, Maria	Accounting Services	1.00	
Vendor ACH payments (2nd) July Services and ACH travel expenses - June 2024. Professional Services withholding deposit				
08/27/24	Malave, Adianis	Accounting Services	0.50	
Invoices in Sage from July				
Total Amount				781.25

Invoice Total

\$781.25

Additional information

Invoices are due upon receipt. Your prompt payment is appreciated.

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Bill To:

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Please pay by	08/29/2024
Invoice Total	\$1,000.00

For professional service rendered as follows:	
Service	Amount
Preparation of the PR Incentive Tax Return for Exempt Businesses for the year ended 2024	1,000.00

Invoice Total	\$1,000.00
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Additional information
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